

Programme Guide

Bachelor of Arts in English



Krishna Kanta Handiqui State Open University

The University deserves the right to change the rules and procedures described in this Programme Guide. Please check from time to time with the University Website for updates.

Recognition of Degrees/Diplomas/Certificates provided by Krishna Kanta Handiqui State Open University:

- Established under the provision of the 'Krishna Kanta Handiqui State Open University Act' 2005 of the State Legislature of Assam.
- The University has been recognised and its academic programmes have been approved by the UGC, New Delhi vide letter no. F.9-13/2008(CPP-I), dated March 18, 2009.
- The Government of Assam has recognised all degree, diploma and certificate programmes of the University for job and higher study vide letter no. AHE/228/2007/330, dated May 08, 2009.
- The UGC through its Public Notice vide F. No. 1-9 2018 (DEB-I) dated 23rd February, 2018 has asked for recognising and treating the Degrees/Diplomas/Certificates awarded through distance mode at par with the corresponding awards of Degrees/Diplomas/Certificates obtained through the formal system of education. URL: https://www.ugc.ac.in/pdfnews/5628873_UGC-Public-Notice---treating-all-degrees.pdf

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1. MESSAGE FROM THE DEAN (ACADEMIC)

Dear Learner,

Greetings from the Establishment of the Dean (Academic) at Krishna Kanta Handiqui State Open University.

I heartily welcome you as a learner of the BA Programme in English of this prestigious state open university and I hope that you will be happy to explore the varied and up-to-date curriculum of this Programme which are compatible with the 21st century employment market. KKHSOU has been a choice-based educational destination for many who were deprived or denied or conditionally forced to remain away from their dream of education. While imparting need-based education to the fresh learners, our University also holds the promise of fulfilling the educational dreams of the socially backward, underprivileged and marginalised people of our society.

Friend, I am happy to inform you that we at KKHSOU provide diverse tracks to fulfil your learning needs. Our university is currently offering programmes in four different levels i.e. Master's Degree, Bachelors' Degree, Diploma and Certificates under six different Schools of Studies namely, S. K. Bhuyan School of Social Sciences, Padmanath Gohain Baruah School of Humanities, Maniram Dewan School of Management, Bhupen Hazaiika School of Mass Communication, Guru Prasad Das School of Vocational Studies and Hiranya Kr. Bhuyan School of Science and Technology. We are having subjects right from Literature to Journalism, from Yoga to Commerce and Management. Once a learner is awarded a Degree or Certificate by KKHSOU in any of the programmes, he/she becomes eligible for employment in any government or private sector work market. Therefore, start your educational journey with confidence and hard work so that you can shine in life.

I am happy to share the fact that we are loved and embraced by a large number of learners spread across the state and beyond. During your journey in our university, you will be supported by a host of Learner Support Services about which you learn in this Programme Guide. Therefore, I urge you to make full utilisation of the resources and facilities provided by our university. Besides, our faculty members shall be always ready to assist you in advancing your knowledge, developing your creativity and discovering solutions to the pressing academic questions you might face.

I know that we have challenges to meet. However, I also assure you that through our dedication, determination and teamwork, we shall be able to overcome all problems on our way.

I wish you all the very best for your bright future.

Dean Academic
KKHSOU

2. STUDYING AT KKHSOU USING THE DISTANCE LEARNING MODE

Krishna Kanta Handiqui State Open University (KKHSOU) welcomes you to its vast community of aspiring learners. It is important to advance and upgrade your education for a productive and healthy living in contemporary society. Hence, it is important that you choose the right university to suit your learning needs. KKHSOU shall assist you in all the aspects of your educational journey.

You will note that KKHSOU is the 14th State Open University of India with a learner-base of 3,00,000 until 2019. This University has adopted the Open and Distance Learning (ODL) mode to facilitate the implementation of its different academic programmes with a view to providing timely opportunities for lifelong learning. Our flexible academic programmes shall suit the needs of all our learners as well as working individuals who are unable to study full time on-campus five-six days a week, despite having a desire for an accredited qualification and personal development.

While studying at KKHSOU, you will be supported by a meticulously prepared Self-Learning Materials (or SLMs) that are well designed and expertly written; an all-inclusive university website; an e-SLM portal and a host of other learner support services such as face-to-face counselling sessions in the University Study Centres, which act as the mirror of the University.

The SLMs in a particular programme are specially prepared by a group of experts who include the faculty members from KKHSOU as well as those drawn from different Universities and educational institutions located across the state as well as the country. The preparation and production of the SLMs of a particular department are co-ordinated by the faculty members of the concerned department following a careful scrutiny of the contents and language by experts in the field. Besides, efforts to make audio and audio-visual contents based on the syllabus are also made in the Multimedia Production Unit of the University in consultation with the course writers, editors and in-house faculty members. Such audio-visual materials are reviewed by the faculty members, media experts and the concerned authority, before they are uploaded in the University's YouTube page.

We hope that you will make full use of the resources provided by the University during your academic journey. However, you should also know that your achievement in the programme of enrolment will also depend on your performance in both the continuous assessments through assignment and the Semester-end examination. Studying in an ODL Institution for an award of degree or qualification demands great commitment on your part as a learner. Although KKHSOU provides you with a flexible way of learning, you are required to complete all the assignments in due course within a stipulated period and take the examinations according to the schedule specified. In general, besides attending the face-to-face counselling sessions and tutorials at your study centre where you have enrolled, you should be able to allocate at least 2-3 hours a day for studying your courses.

With this introductory information, you should start your programme at KKHSOU and we hope that by availing all the support services of the university, you will succeed in your educational venture. We assure you that the University fraternity shall always stand by you to help you with all your academic requirements.

3. HOW TO SUCCEED AS A DISTANCE LEARNER IN THE ODL SYSTEM

The Open and Distance Learning (or ODL) is a system of education in which education is imparted to the learners from a distance. The two basic elements in ODL are:

- a. The physical distance between the educators and the learners;
- b. The changed role of the educators who meets the learners only for selected tasks such as counselling during contact sessions, conducting tutorials and helping the learners with field-based projects and collaborating with the learners to solve their problems.

In the conventional face-to-face mode of education, the teaching-learning contents are communicated directly by the teachers/educator mainly through the lecture method. In distance education however, this interpersonal communication is replaced by print, telephonic and electronic communication, broadcasting of educational programmes, online communication and others need-based methods. Hence, the philosophy of ODL is based on the idea of the 'teacher in print' that means the teachers are very much present in the SLMs, directly teaching each learner through printed words.

In your case, the benefit of ODL is that it provides access to education that you would not have gained otherwise. ODL allows you to study when and where it suits you and enables you to continue learning while also fulfilling your commitments to the family, work and community. You may be pursuing higher education for various reasons such as—you might be interested in changing your career or you might simply want to expand your knowledge base for personal enrichment. Whatever may be the reason, unlike in the conventional system, ODL provides you with flexitime learning experience while catering to your learning needs. It is important for you to bear in mind that in ODL, you are not pursuing your studies alone on your journey.

We encourage you to make full use of the facilities provided by the University during your study at KKHSOU. You should always make an attempt to regularly attend the counselling sessions at the study centre where you have enrolled, form study groups with your programme-mates, check for the latest academic updates in the University website: www.kkhsou.in, participate in academic discussion with your fellow learners as well as your teachers through Facebook or WhatsApp groups, contact your tutors at the study centres or the teachers at the University headquarters. Further, your tutors in the study centers shall be there to help you understand the course materials, clarify the concepts you find difficult and collaborate with you to enhance your learning experience.

Feel free to learn and enjoy learning towards successful completion of the Programme.

4. INTRODUCING THE BA PROGRAMME IN ENGLISH

B.A. in English (Major) has been offered by the Department of English, under the Padmanath Gohain Baruah School of Humanities, Krishna Kanta Handiqui State Open University (KKHSOU). This programme has been thoroughly revised in accordance with the UGC Regulations on Open and Distance Learning, 2017. Syllabi of this Programme have been finalised after a series of deliberations and discussions with academic experts in the respective field from Universities of repute, viz., Gauhati University, Dibrugarh University and Cotton University. The programme aims at enhancing the learner's knowledge of English Language and Literature apart from enabling them to augment their career prospects in the future. The syllabus has been designed to motivate, as well as, to stir the potential of the learners who need to learn the importance of English as a discipline in the contemporary world.

4.1 Aims of the Programme:

The aims of the BA (English) Major programme are as mentioned below:

- a) To encourage learners for the study of English literature from both the rural and urban areas.
- b) To fulfil the aspirations of interested learners of English Language and Literature.
- c) To provide a comprehensive idea of English Literature.
- d) To encourage the learners to appreciate life and society through the works of the great literary masters of the world.
- e) To provide scope for personality development and skill enhancement through the study of English language and literature.

4.2 Objectives of the Programme:

The main objectives of the BA (English) Major programme are as mentioned below:

- a) To develop writing skills in the learners in order to help them pursue creative or journalistic writing as their means of livelihood.
- b) To contribute towards the understanding of the literary achievements of great writers who portrayed their contemporary society through representative literary works, chosen from the various genres of literature like poetry, drama, fiction, non-fiction, etc.
- c) To cater to the requirements of home makers, working people in various service sectors, business, agriculture, people who have discontinued their studies due to various factors, etc.
- d) To motivate the learners for higher studies in Literature and Language.

4.3 Target Group:

The BA Programme in English has been designed for

- a) Those learners who are keen to pursue English Language and Literature in a detailed and comprehensive manner.
- b) The learners who are desirous to obtain a Degree in English as a Major subject.
- c) Learners from different backgrounds comprising the educated, under-educated, as well as, the highly educated groups of people.
- d) The target group also includes learners with an interest in English literature, young and old learners, employed and self-employed persons.
- e) Learners from the disadvantaged and the under-privileged section of the society.
- f) Learners who are unable to complete higher education in the normal course of time and have interest in English.

- g) Visually impaired and differently-abled learners who are keen to pursue English literature.

4.4 Duration:

The BA programme in English has six semesters and is of minimum 3 years. However, the maximum duration of the programme is 8 years as stated below:

- Minimum Duration : 6 semesters (3 years).
- Maximum Duration : 8 years.

In case, a learner is not able to qualify a course in his/her first attempt, he/she shall have to qualify in the particular course within the next four attempts, subject to maximum duration of the study.

4.5 Career Prospects:

After successfully completing the BA Programme in English, the learners will be able to opt for careers in:

- Academics
- Publishing houses
- Teaching
- Media and journalism and various other pursuits such as writing, blogging, etc.

4.6 Study Hours:

The overall weightage of the BA programme with English as is of 96 credits. The credit distribution of the different courses in the programme is as follows:

Courses	Credits
General English	4
MIL/Alt English	4
Environmental Science	4
Spoken English	4
Elective 2/3	24
English (Major)*	56

*includes credits of two courses studied in first two semesters as an Elective subject.

The University follows the system of assigning 30 hours of study per credit of a course. Thus, following this norm, a 4 credit course constitutes a total of 120 hours of study. Out of the total study hours, a minimum of 10 percent, i.e., minimum 12 hours of counselling per course is offered to the learners at their respective study centres. By definition, a credit collectively refers to different aspects of study, such as

- a) Studying the SLMs
- b) Working on the assignments
- c) Doing the practical works
- d) Going through the texts and other Further Reading materials
- e) Listening and watching audio and audio-visual programmes
- f) Attending academic counselling sessions at the respective study centres and so on.

As the 'flexi-time' option is available, you may yourself decide on the time to be devoted to the Programme. However, if you devote around 2-3 hours of meaningful and effective study every day, you will comfortably complete the programme in three years.

5. PROGRAMME STRUCTURE:

The BA programme with English has a total of 14 courses. The evaluation framework for each course comprises assignments and semester-end test. The courses are as follows:

Semester	Title of the Courses	Brief Description	Recommended Readings
1	Foundation Course in English (As Elective)	The paper is a basic introduction to English Grammar such as Parts of Speeches, Tense and Time, Vocabulary, Punctuation, etc. This Course contains an elaborate study on the fundamentals or the basic building-blocks of English Grammar in order to strengthen the learner's spoken and written skills of the English Language.	<ul style="list-style-type: none"> • De Sarkar P. K. (2007). <i>Higher English Grammar and Composition</i>. Kolkata: Book Syndicate. • Wren, P.C. and H. Martin. (2007). <i>High School English Grammar and Composition</i>. New Delhi: S. Chand and Company Ltd.
2	Poetry (As Elective)	This course has been designed to acquaint the learners about the various ways poetry has been represented in English, American and Indian English literature. The Course tends to give a fair idea to the learners about poetry represented beautifully, with diverse themes as has been represented in English, American and Indian English literature.	<ul style="list-style-type: none"> • Abrams M. H. (ed.) (1975). <i>English Romantic Poets: Modern Essays in Criticism</i>. • Paniker, K. Ayyappa (ed.). (1991), <i>Modern Indian Poetry in English</i>. Sahitya Akademi: New Delhi, 1991. • Tandon, Neeru and Anjana Trivedi (2008) <i>Thematic Patterns of Emily Dickinson's Poetry</i>, New Delhi: Atlantic Publishers.
3	From Language to Literature	This paper gives a fair idea on the study of language, language meaning, language in context, etc. and highlights how the language of conversation is different from written language. In order to interpret literature, a sound and precise knowledge of the basics of language is very necessary. This course, therefore, aims to minimise the complexities of interpreting literature by emphasising on language usage.	<ul style="list-style-type: none"> • Barry, Peter. <i>Literature in Contexts</i>. Manchester: Manchester University Press, 2012. • Lyons, John (2002) <i>Language and Linguistics: An Introduction</i>, Cambridge. • Barry, Peter. <i>Beginning Theory: An Introduction to Literary and Cultural Theory</i>. Manchester: Manchester University Press, 2010.
	History of English Literature	This paper deals with the history of English literature starting from the Anglo-Saxon to the modern period highlighting the socio-political and intellectual contexts. The learners will be acquainted with the major historical periods that enriched and influenced the changing literary trends and development in English literature.	<ul style="list-style-type: none"> • Daiches, David. (2007) <i>A Critical History of English Literature</i>, New Delhi: Random House. • Peck, John and Martin Coyle. (2000) <i>A Brief History of English Literature</i>, New York: Palgrave. • Sanders, Andrew. (2004) <i>The Short Oxford History of English Literature</i>, Oxford: OUP. • Widdowson, Peter. <i>The Palgrave Guide to English Literature and its Contexts 1500-2000</i>, Basingstoke Hampshire: Palgrave Macmillan, 2004
4	Prose	This paper aims to acquaint the learners with the genre of essay and thereby emphasise prose pieces that has played significant role in the	<ul style="list-style-type: none"> • Atkins, Douglas. (2005) <i>Tracing the Essay: Through Experience to Truth</i>. Athens: University of Georgia Press. • Walker, Hugh. (1977) <i>The English Essay</i>

		dissemination of serious and varied content. Some of the writers included in this course are Francis Bacon, A. G. Gardiner, Jawaharlal Nehru, Amitav Ghosh, etc.	<p><i>and Essayists</i>. New Delhi: S. Chand & Company.</p> <ul style="list-style-type: none"> • Gardiner, A.G. (1914) <i>Prophets, Priests and Kings</i>. Cambridge: J.M Dent & Sons.
	English Poetry from Medieval to Modern	The paper includes representative works of poetry down the ages from Chaucer to W. B. Yeats providing the learners an insight into the themes, various forms and techniques of English poetry.	<ul style="list-style-type: none"> • Perkins, David. (2006) <i>A History of Modern Poetry: From the 1890s to the High Modernist Mode</i>, New Delhi: A.B.S. Publishers. • Brooke, Stopford A. (2007) <i>The Poetry of Robert Browning</i>, New Delhi: Atlantic Publishers. • Drew, Elizabeth. (2000) <i>T. S. Eliot: The Designs of His Poetry</i>, Delhi: Doaba Publications.
5	Short Story	The paper takes up short story as literary genre with a range of short stories representing authors from various countries in order to highlight the scope and variety in the genre.	<ul style="list-style-type: none"> • Byatt, A. S. (1998) <i>The Oxford Book of English Short Stories</i>, New Delhi: OUP. • Canby, Harry S. (1902) <i>The Short Story</i>. Yale Studies in English.(e-book) • Current Eugene Garcia (1993) <i>O. Henry: A Study of Short Fiction</i>. New York: Twayne.
	English Novels	This paper roughly covers the representative novels written from the 18 th century to the 20 th century. It introduces the learners to various aspects of narrative fiction and the contextual relations of the texts of the novels to the age in which they were written.	<ul style="list-style-type: none"> • Ian Watt: Rise of the Novel. • E.M. Forster: Critic of the Novel. • J. H. Stape. (ed). (1996). <i>The Cambridge Companion to Joseph Conrad</i>. Cambridge: CUP • Jordan, John O. (2001). <i>The Cambridge Companion to Charles Dickens</i>. Cambridge: CUP
	Non-Fictional Prose	The paper takes up some of the significant essays by prose writers such as Joseph Addison, Charles Lamb, Samuel Johnson, Mahatma Gandhi, etc. it also includes a unit on letter writing and selected letters of Robert Browning.	<ul style="list-style-type: none"> • Anderson, Linda Autobiography, London and New York: Routledge, 2001 • Barnett, George Leonard. (1964). <i>Charles Lamb: The Evolution of Elia</i>. Indiana UP. • Benson, A. C. "The Art of the Essayist" in C. H. Lockitt (ed) (1949). <i>The Art of the Essayist</i>. Harlow: Longman.
	Drama	The paper introduces the learners to the various types of drama touching upon morality plays, Elizabethan and modern plays as well as absurd drama to give them a fair idea on the various aspects of English drama.	<ul style="list-style-type: none"> • Birch, D. (ed). (2009). <i>The Oxford Companion to English Literature</i>. Oxford University Press. • Bloom, Harold. (2005). <i>Dramatists and Dramas</i>. Philadelphia: Chelsea House Publishers. • Esslin, Martin. (2000). <i>Pinter: The Playwright</i>. London: Methuen Drama. • Gassner, John. (1960). <i>The Theatre of our Times</i>. New York: Crown Publishers.
6	Uses of English	The paper deals with various forms of writing in English such as news writing, column writing, press release, opinion writing, etc. It also includes units on translation, editing and proofreading.	<ul style="list-style-type: none"> • Crystal, D. (1987). <i>The Cambridge Encyclopaedia of Language</i>, Cambridge. • Seely, John. (1998) <i>Oxford Guide to Effective Writing and Speaking</i>. Oxford University Press. • VirBala Agarwal. <i>Essentials of Practical Journalism</i>, Concept Publishing Company: New Delhi. • George A. Hough. <i>News Writing</i>, Kanishka Publishers and Distributors: New Delhi.
	Introduction to Language and Linguistics	The paper takes up the history of English language and provides an introduction to Linguistics and	<ul style="list-style-type: none"> • Allen, W. S. (1984) <i>Living English Speech</i>, Orient Language. • Balasubramanian, T. (2011). <i>A Textbook</i>

		Phonetics elaborating on their main aspects. Besides, the learners shall also be familiarised with Rhetoric, Prosody and Stylistics.	of English Phonetics for Indian Students. Macmillan. <ul style="list-style-type: none"> • Bansal, R. K. and J.B. Harrison. (1968). Spoken English for India, Orient Longman. • Gimson, A. C. (1994), An Introduction to the Pronunciation of English, Edward Arnold.
	Literary Criticism: Ancient to Modern	The paper takes up aspects on literary criticism starting from Aristotle to T. S. Eliot. It also includes modern theoretical concepts and important theories on New Criticism, Structuralism and Formalism.	<ul style="list-style-type: none"> • Abrams. M. H. (1999). A Glossary of Literary Terms. Singapore: Harcourt College Publishers. • Culler, Jonathan. (2008) Literary Theory: A Very Short Introduction, New Delhi: OUP. • Halmi, Nicholas and Paul Magnuson et al. (2004) Coleridge's Poetry and Prose: Authoritative Texts and Criticism, London: W. W. Norton. • Habib, M.A.R. (2006) A History of Literary Criticism: From Plato to the Present. Blackwell Publishing.
	Indian English Literature (Option A)	The optional papers provide the learners with the option of exploring various texts by Indian/ American poets, novelists, playwrights and prose writers.	<ul style="list-style-type: none"> • Mehrotra, Arvind Krishna. (2010) A Concise History of Indian Literature in English, Ranikhet, Permanent Black. • Sharma, B. K. (2011) The Fiction of Amitav Ghosh: A Postcolonial Perspective, New Delhi: Sarup Book Publishers Pvt. Ltd. • Singh, Kanwar Dinesh. (2008) Contemporary Indian English Poetry: Comparing Male and Female Voices, New Delhi: Atlantic Publishers.
	American Literature (Option B)		<ul style="list-style-type: none"> • Baym, Nina. Ed. (2007). The Norton Anthology of American Literature. New York: W. W. Norton & Company, Inc. • Beaver, Harold. (1987) Huckleberry Finn. London and Boston: Allen and Unwin. • Buinicki, Martin T. (2011) Walt Whitman's Reconstruction: Poetry and Publishing between Memory and History. Iowa: University of Iowa Press..

6. LEARNER SUPPORT SERVICES (LSS)

Learner Support Services (LSS) constitute the most important component of the ODL system around the globe in the 21st century. KKHSOU also provides some need based support services, which are as the following:

6.1 Face-to-face Counselling

KKHSOU provides face-to-face contact sessions between the learners and counsellors/tutors at the study centres to clarify their doubts and answer to their academic queries related to their programme of enrolment. This is called 'Academic Counselling', which is normally held on weekends or on Sundays at the KKHSOU Study Centres. You can contact your study centre for the schedule of such counselling programme and seek Academic Counselling for your courses.

Attending the counselling sessions is not compulsory. We however, advise you to attend them as far as possible, because such counselling sessions are very useful for:

- Sharing views and ideas with your counsellors and fellow learners.
- Understanding the complex and difficult issues/topics/ideas discussed in your SLMs.
- Getting clarification on many of your doubts, which you could not have solved yourself.

Note that Counselling is not lecturing, though a counselling session may include a short lecture to trigger a fruitful discussion. In fact, the counselling session is a group activity session, where you participate in discussions, share your views and/or listen to audio/audio-visual programmes and do all other sorts of activities to comprehend your units. Therefore, it is important that you regularly come to the counselling sessions thoroughly prepared, after reading the relevant Blocks and units.

Your Study Centre will inform you about the schedule of counselling sessions. You should contact the Study Centre co-ordinator for the counselling schedule just after you enrol in our University. If your problems are not solved and if the counsellors refuse to hold counselling at the centre, you may immediately inform the university Headquarters. You may also contact the faculty members of English at KKHSOU through the E-mail ids provided at the end of this Guide. They will personally extend their support and advise as and when necessary.

6.2 ICT-Based Support Services

The following are some of the ICT-based support services of KKHSOU.

- a. **KKHSOU Website:** The University website www.kkhsou.in serves as a single window for obtaining all necessary information regarding the University. The website also includes the customised study centre search facility based on its location or programme on offer.
- b. **Community Radio Service (CR):**“Jnan Taranga” (90.4 MHz) the Community Radio is an important platform for the broadcast of educational programmes, which include debates, discussions and talk shows. The e-Radio can also be accessed through the URL: <http://jnantaranga.kkhsou.in/iradio/>
- c. **Ekalavya:** KKHSOU with the help of Prasar Bharati has launched a special educational programme named ‘Ekalavya’ which is aired every Saturday from 8.00 PM to 8.30 PM through All India Radio, Guwahati and Dibrugarh.
- d. **Akashvani Phone-in Programme:** KKHSOU offers one hour live phone-in programme through AIR, Guwahati and Dibrugarh where officers and experts from the University clarify queries put across to them over telephone. This phone-in programme is aired every Thursday from 9.15 AM to 10.15AM.
- e. **e-SLM:** This serves as the digital repository where e-study materials are uploaded for the benefit of the learners. E-SLMs can be accessed through: eslm.kkhsou.in.
- f. **KKHSOU Central Library:** The University Library provides access to Online Public Access Catalogues (OPAC), subscribed journals and databases and a huge number of important books in different disciplines. It also provides access to various online

directories including Directory of Open Access Journals (DOAJ) and Open Access Journals Search Engine (OAJSE), which can be used to browse and search thousands of Open Access Journals from across the world.

- g. **KKHSOU Digital Library:** This acts as the resource centre for the University. The Digital Library at Krishna Kanta Handiqui State Open University is an online locus for collecting, preserving and disseminating the institute's output to the Global community. URL: <http://dlkkhsou.inflibnet.ac.in/>
- h. **KKHSOU Mobile APP:** The KKHSOU mobile App, which can be downloaded from Google play store, works as miniature version of the University website.
- i. **KKHSOU YouTube Videos:** Most of the audio-visual educational programmes of KKHSOU can be accessed through <https://www.youtube.com/user/kkhsou>.

7. COURSE ASSESSMENT

Assessment in a course is based on two components—(a) “tutor-marked assignments” (TMAs) and (b) Semester-end examination. You are expected to learn and fully utilise the course materials provided in the form of Self Learning Materials (SLM), and read some of the books from the Further reading list provided at the end of each unit. You are strongly advised to read extra materials related to this course and discuss topics of interest with your course-mates. Important information regarding Course Assessment shall be made available in the University Website from time to time. Some of you learn best on your own but many of you learn through discussions with your friends and course mates. Opinions and insights you gather while discussing with your course mates are as valuable as those you can acquire from reading and attending the counselling sessions.

When you submit your assignments, you should not present the work of others as your own work. This includes submitting an assignment or part of an assignment, which has been written jointly with other persons or has been copied in its entirety or in part from the works of other persons without proper acknowledgement. Such actions or attempts are considered academic dishonesty (plagiarism). If you violate this norm, you will be liable to disciplinary action as may be specified by the University.

7.1 Tutor-Marked Assignments (TMAs)

Each course of BA Programme in English has one set of Assignments of 50 marks. Assignments are compulsory and are supposed to be TMAs (Tutor Marked Assignments). The assignment carries 20% weightage in the final result. You must submit the assignment responses at your study centres as per the date specified.

Please note that assignment is an important component of your study. The purpose of assignments is to help you get through the courses. Your counsellor or evaluator will write comments on your assignment to facilitate your learning. The assignments, being a process of formative evaluation, will help you to understand how you are progressing in your studies. All the assignments submitted earlier will be carried forward. This is applicable, only if you extend your study to the subsequent Semester.

Note: Several ill practices have been reported to the University Headquarters regarding submission of assignments written by others or copying and submission of the same answers by several learners. After detection of such anomalies, KKHSOU reserves the right to penalise such learners. It should always be kept in mind that by adopting unfair practices, the learner is not cheating others except himself or herself.

The following are some important guidelines for writing your assignment responses:

- Make sure that you have answered all the questions of an assignment before you send them to the study center. Incomplete assignments shall bring you poor grades, or non-submission of assignments in time may lead to withholding of results.
- Answer the questions of the assignment as directed after a careful study of the Units available in the SLMs.
- You should not send printed articles as your answers for assignments, nor should you reproduce the text of the SLMs verbatim. Write assignments in your own words and in your own handwriting. However, don't forget to put your signature at the end. Typed assignment responses are never allowed.
- Ensure that you keep a copy of the assignment responses with yourself. You might need them in case you have to re-submit the assignment responses due to some unforeseen circumstances.
- While submitting the assignment, don't forget to collect the receipt. You may also get the receipt signature from the study centre on the assignment copy kept with you.
- Be precise in your response. Keep the word limit of the assignments in mind.

7.2 Practical Components/Projects:

This is subject specific. The BA Programme in English does not require any practical or project submission.

7.3 Semester-end Examination:

KKHSOU conducts Term-end examination twice a year normally in February-March and July-August at the end of the each Semester. You become eligible to sit for the Semester-End Examination for BA English Programme only after the completion of the minimum duration for each Semester. To appear for the Semester-end Examination you should have:

- a. Submitted all the assignments in the prescribed format and within time.
- b. Submitted filled in Examination Form on time as specified by the Controller of Examinations.

The final examination shall be conducted at the designated examination centre. The examination will be a proctored examination of three-hour duration for full paper and 2 hours for half paper. The final examination contributes 80% of the total course marks. The overall assessment is done as per the following:

Assignments: 20%

Semester-end Examination: 80%

Total marks: 100%

Note: The term end exam shall cover all the units in all the courses in the respective Semester. The format of examination paper and sample exam paper are made available through the URL: <http://learnerportal.kkhsou.in/>. You may also access the tentative academic calendar through the University website. Besides, all learners may maintain a learning diary regarding important dates such as—date of enrolment, date of submission of assignment, form fill up dates, Semester-end examination dates, etc. for their own convenience.

8. FACULTY MEMBERS IN DEPARTMENT OF ENGLISH

1.



Prasenjit Das

Associate Professor, MA (GU), BEd (GU), PGCTE (EFLU), PhD (GU)

Specialisation: Criticism and Literary Theory, Indian Writing in English, Open and Distance Learning

Email: drpd@kkhsou.in

2.



Pallavi Gogoi

Assistant Professor, MA (GU)

Specialisation: Indian Writing in English, Salman Rushdie, African-American Literature

Email: pallavigogoi@kkhsou.in

3.



Chayanika Roy

Assistant Professor, MA (GU), BEd (GU), MPhil (GU)

Specialisation: Indian Writing in English, Contemporary British Fiction

Email: chayanikaroy@kkhsou.in

9. CONTACT US:

Headquarters: Patgaon, Rani Gate, Guwahati- 781017, Assam, India.

City Office: Housefed Complex, Last Gate, Dispur, Guwahati-781006, Assam, India.

Office Email id: info@kkhsou.in

Office Numbers (10AM to 5PM): +91 - 0361-2235971/2234964

Fax: 0361-2235398

For online admission related queries:

Email: itcell@kkhsou.in

Phone: 9126121516

For Study Centre related issues:

Email: ar.studycentre@kkhsou.in

Phone: 8811016517

For exam related issues:

Email: dre@kkhsou.in

Phone: 8811016665



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