

**Office of the Registrar**  
**Krishna Kanta Handiqui State Open University**  
**Head Office: Patgaon :: Rani :: Guwahati – 17**  
**City Office: NH 37:: Resham Nagar:: Khanapara:: Guwahati-22**

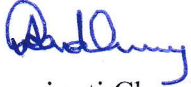
Ref: KKHSOU/REG/GEN/11/2009/234/1463

Date: 21/06/2022

**NOTIFICATION**

It is for general information of all concerned that in order to seek permission for hosting programme at 6<sup>th</sup> floor Auditorium/Conference Hall a prescribed format has been prepared which is available in our University website. —


This is issued with the approval of the Vice Chancellor.

  
(Arupjyoti Choudhury)  
Registrar  
21/6/22

*Memo No.KKHSOU/REG/GEN/11/2009/234-A, dated 21/06/2022*

Copy to:

1. Secretary (i/c) to the Vice Chancellor
2. System Analyst-with a request to circulate the information.
3. Guard file

  
(Arupjyoti Choudhury)  
Registrar  
21/6/22

To,  
The Registrar  
Krishna Kanta Handiqui State Open University  
Guwahati

**Permission for Hosting Programme at 6<sup>th</sup> floor Auditorium/ Conference Hall**

1. Name of the Programme: .....  
.....
2. Organiser (Branch/School): .....  
.....
3. Date of the Programme: .....
4. Date of approval of the Programme: .....
5. Duration and time of the Programme : 1<sup>st</sup> half of the day (10.00am – 1.00pm)/  
[(√) wherever is applicable] : 2<sup>nd</sup> half (1.00pm – 4.00pm)/ Whole Day

This is to request you to book the 6<sup>th</sup> floor Auditorium (Block C)/ Conference Room at Block (A/B/C) in the University city campus, Resham Nagar, Khanapara for the above mentioned event.

Your's Sincerely