

Office of the Director, Centre for Internal Quality Assurance (CIQA)
Krishna Kanta Handiqui State Open University
City Office, Housefed Complex, Guwahati- 06



Study Centre Monitoring Report

Name of the Study Centre: Hatsingimari Junior College

Study Centre Code: 810

District: South Salmara

Name of the Monitor (s): Sri Bishnu Chakraborty

Date (s) of Visit: 03/02/2020

**MONITORING REPORT OF LEARNER
SUPPORT CENTRE (LSC)**

(From 2014-15 to 2018-19)

SECTION A

1. Name of the Monitoring Officer..... *Bishnu Chakrabarty*
2. Name of the LSC:..... *Hatsingimari Junior college*
3. Centre Code:..... *0810*
4. Address of the LSC:..... *P.O. Hatsingimari, Dist. South Salmara Mankachar
Pin - 783135*

Table No1: Physical facilities available at LSC

Sl. No.	Physical Facilities	Numbers	Remarks if any
1	Academic units		
	(i) counseling rooms	<i>6</i>	
	(ii) counselors room	<i>1</i>	
	(iii) practical rooms	<i>1</i>	
	(iv) Other		
2	Administrative units		
	(i) Office Room	<i>1</i>	
	(ii) Coordinator's Room	<i>1</i>	
	(iii) Centre-in Charge Room etc.	<i>1</i>	
	(iv) Others		
3	Storage Room	<i>1</i>	
4	Library	<i>1</i>	
5	Laboratories	<i>1</i>	
6	Seminar Rooms	<i>NIL</i>	
7	Auditorium	<i>NIL</i>	
8	Other Relevant Information		

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*3/2/20
(M.O)*

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5. Please collect a copy of the Annual Report of the Institution ,

6. Please take Geo-tagged photographs of the LSC/campus and all other infrastructural facilities and email it to library@kkhsou.in

7. Please include any other Relevant Information about the LSC.....

Table 2: ICT enabled facilities at LSC

Sl. No.	Items	Numbers	Remarks
1	No. of IT enabled (ICT facilities/Wi-Fi/LAN) office rooms	1	
2	No. of IT enabled (ICT facilities/Wi-Fi/LAN) class rooms	NIL	
3	Total number of rooms available at the LSC	6	
4	Number of IT enabled Seminar halls at the LSC	NIL	
5	Total number of Seminar Halls at the LSC	NIL	
6	Webpage for KKHSOU study centre in the college website; if available, please give the web link :	No web link.	
7	No. of computers/projectors	3/0	
8	Internet Connections (details of speed, ISP name etc.)	PSBB (Bsnl)	2 Mbps/sec
9	Any other relevant information you want to furnish		


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Table 3: Information on Academic Counselling Sessions in the LSC

(Yearly programme wise enrollment data has been collected from the database in <http://report.digitalkkhsou.in/>)

1. Name of the Study Centre: Hatsingimari Jr. College, South Salmara
2. Study Centre Code : 810

Sl. No.	Name of Programmes	Academic years	Yearly programme-wise enrolment			Yearly program-wise counseling sessions held (in numbers)		Yearly expenditure incurred on counseling sessions (In INR)
			Male	Female	Total	Theory	Practical	
1.	BA	2014-15	50	21	71	36		22,800
		2015-16	52	24	76	36		41,600
		2016-17	41	22	63	35		47,760
		2017-18	82	21	103	38		
		2018-19	62	28	90	48		
		2019-20	51	20	71			
2.	BBA	2014-15			0			
		2015-16			0			
		2016-17			0			
		2017-18			0			
		2018-19			0			
		2019-20			0			
3.	BCA	2014-15			0			
		2015-16			0			
		2016-17			0			
		2017-18			0			
		2018-19			0			
		2019-20			0			
4.	B.Com	2014-15			0			
		2015-16			0			
		2016-17			0			
		2017-18			0			
		2018-19			0			
		2019-20			0			
5.	BMC	2014-15			0			
		2015-16			0			
		2016-17			0			
		2017-18	-	-	-			
		2018-19	-	-	-			
	BSW	2019-20			0			
Grand Total:					474			


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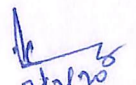

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Table 3: Information on Academic Counselling Sessions held at the LSC
(Yearly programme wise enrollment data has been collected from
the database in <http://report.digitalkkhsou.in/>)

165.Name of the Study Centre: Hatsingimari Jr. College, South Salmara

166.Study Centre Code : 810

Sl. No.	Name of Programmes	Academic years	Yearly programme-wise enrolment			Yearly program-wise counseling sessions held (in numbers)		Yearly expenditure incurred on counseling sessions (In INR)
			Male	Female	Total	Theory	Practical	
6.	MA (Assamese)	2014-15	0	0	0			
		2015-16						
		2016-17						
		2017-18						
		2018-19						
		2019-20						
7.	MA (Economics)	2014-15	0	0	0			
		2015-16						
		2016-17						
		2017-18	-	-	-			
		2018-19	-	-	-			
		2019-20						
8.	MA (Education)	2014-15		0				
		2015-16						
		2016-17						
		2017-18						
		2018-19	-	-	-			
		2019-20	-	-	-			
9.	MA (English)	2014-15	0	0	0			
		2015-16						
		2016-17						
		2017-18						
		2018-19						
		2019-20						
10.	MA (Pol. Science)	2014-15	0	0	0			
		2015-16						
		2016-17						
		2017-18						
		2018-19						
		2019-20	,(New)	,(New)	,(New)			
11.	MA(Sociology)	2014-15	0	0	0			
		2015-16						
		2016-17						
		2017-18						
		2018-19						
		2019-20						

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1. Name of the Study Centre: Hatsingimari Jr. College, South Salmara
2. Study Centre Code : 810

Sl. No.	Name of Programmes	Academic years	Yearly programme-wise enrolment			Yearly program-wise counseling sessions held (in numbers)		Yearly expenditure incurred on counseling sessions (In INR)
			Male	Female	Total	Theory	Practical	
12.	MBA	2014-15	0	0	0			
		2015-16						
		2016-17						
		2017-18						
		2018-19						
		2019-20						
13.	MCA	2014-15	0	0	0			
		2015-16						
		2016-17						
		2017-18						
		2018-19	-	-	-			
		2019-20	-	-	-			
14.	MMC	2014-15	0	0	0			
		2015-16						
		2016-17						
		2017-18						
		2018-19	-	-	-			
		2019-20	-	-	-			
15.	MSIT	2014-15	0	0	0			
		2015-16						
		2016-17						
		2017-18						
		2018-19	-	-	-			
		2019-20	-	-	-			
16.	MSW M.Com M.Com	2014-15	0	0	0			
		2015-16						
		2016-17						
		2017-18						
		2018-19						
		2019-20						
17.	PG Diploma	2014-15						
		2015-16						
		2016-17						
		2017-18						
		2018-19						
		2019-20						


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Table 3: Information on Academic Counselling Sessions held at the LSC
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 the database in <http://report.digitalkkhsou.in/>)

165. Name of the Study Centre: Hatsingimari Jr. College, South Salmara
 166. Study Centre Code : 810

Sl. No.	Name of Programmes	Academic years	Yearly programme-wise enrolment			Yearly program-wise counseling sessions held (in numbers)		Yearly expenditure incurred on counseling sessions (In INR)
			Male	Female	Total	Theory	Practical	
18.	BPP	2014-15	0	0	0			
		2015-16	0	0	0			
		2016-17	0	0	0			
		2017-18	-	-	-			
		2018-19	-	-	-			
		2019-20	-	-	-			
19.	D.El.Ed.	2014-15						
		2015-16						
		2016-17						
		2017-18	-	-	-			
		2018-19	-	-	-			
		2019-20	-	-	-			
20.	Diploma	2014-15						
		2015-16						
		2016-17						
		2017-18						
		2018-19						
		2019-20						
21.	Certificate	2014-15						
		2015-16						
		2016-17						
		2017-18						
		2018-19						
		2019-20						

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7. Details of Passed out learners' information from the LSC in the last 5 years.


(Information collected from Examination Data Processing System (EDPS) of KKHSOU)

Study Centre Name: Hatsingimari Jr. College, South Salmara

Study Centre Code: 810

2014-15		2015-16		2016-17		2017-18		2018-19		2019-20	
Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
0	0	NILL	NILL	20	4	36	14	33	20	12	13


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**D. Mechanisms adopted by the LSCs for attending learners' queries.
(Please tick mark)**

- ✓1. Attended by Centre In-charge or Coordinator or Office Staff in person
- ✓2. Telephone/Mobile
- ✓3. SMS
- ✓4. Social media
- 5. Notice Board
- 6. E-mail
- 7. Inquiry Counter
- 8. Any other

E. Academic Counseling Services (Please tick mark)

Please mention the mode of counseling in the LSC.

- ✓1. Face to face counseling sessions
- 2. Laboratory based counseling
- ✓3. Workshops
- 4. Field Study
- 5. Seminar
- 6. Extended Contact Programme
- 7. Any other

F. Addressing Learners' Grievances

Please write a note about the mechanism adopted in the LSC to address the grievances of the learners. Submit records/reports of Grievances redressed (if any). *No any grievances from learner till now*

G. Is there any alumni association of KKHSOU learners at the LSC? No

If yes, in which year was it established?

H. Has the Study Centre received any donation from the Alumni in the last five years?

Yes No

If yes, state the amount year-wise?

I. Did a KKHSOU learner from the LSC receive an award/recognition for any innovation/innovative activity in the local, regional, national and international level in the last five years? If yes furnish details. NN

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27/2/20
(M.O)

SECTION C

Part I: Information from the LSC

1. Location of the LSC : Urban / Rural ✓
2. Location of the LSC : Tribal / Non-Tribal Area ✓
3. Name of the District : South Sabote Mankachar
4. Name of the Sub-Division : Hatsingimari
5. Name of the Centre In- Charge : Abul Kaiom Sheikh
6. Contact number/s of the Centre In- Charge: 8011059835, 9957079784
7. Landline no of LSC (if available) : N/A
8. Email id of the Centre In- Charge : hsonje9001@gmail.com
9. Name of the Coordinator : Sahjahan Sheikh
10. Contact number/s of the Coordinator (Whatsapp No) : 9954921168
11. Email id of the Coordinator : amin.saichul88@gmail.com
12. Official E-mail ID of the study centre : hsonje9001@gmail.com

Part II: Additional Information:

1. Are there any Learners with Disabilities (PwD) in the LSC during the last 5 years?

Yes No

If yes, kindly furnish the following information (put numbers)

Year	No. of Learners with Speech & Hearing Impairment	No. of Learners with Loco motor impairment	No. of Learners with Visual impairment	No. of Learners with low vision	No. of Learners with any other Disability	Total No. of PwD learners applied for admissions	Total No. of PwD learners enrolled
2014-15							
2015-16							
2016-17							
2017-18							

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2018-19							
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2. Are there any Learners from Defence and Security Forces (DSF) in the LSC during the last 5 years?

Yes No

If yes, kindly furnish the following information (put numbers)

Academic Year	No. of Employed Learners enrolled under category of Ex Service men	No. of Employed Learners enrolled under category of war widows	No. of Employed Learners enrolled under category of Defence/ Security Personnel	Total No. of learners enrolled
2014-15				
2015-16			1	
2016-17			1	
2017-18			1	
2018-19			NIL	

2019-20

1

3. Are there any Transgender (3rd Gender) learners in the LSC in the last 5 years? Please specify putting tick mark (✓) in the box. Yes No

If yes, kindly furnish the following information (put numbers)

2014-15	2015-16	2016-17	2017-18	2018-19

4. Use of digitalized SLM for the learners in the LSC in the last 5 years?

Digitalized SLM						
2014-15						
E-SLM (Website)	KKHSOU Mobile Apps	Audio Lectures (CD)	Video Lectures (Website)	E-Bidya	Digital Library	Radio (AIR)
		✓				
2015-16						
E-SLM (Website)	KKHSOU Mobile	Audio Lectures	Video Lectures	E-Bidya	Digital Library	Radio (AIR)

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	Apps	(CD)	(Website)			
		✓				
2016-17						
E-SLM (Website)	KKHSOU Mobile Apps	Audio Lectures (CD)	Video Lectures (Website)	E-Bidya	Digital Library	Radio (AIR)
2017-18						
E-SLM (Website)	KKHSOU Mobile Apps	Audio Lectures (CD)	Video Lectures (Website)	E-Bidya	Digital Library	Radio (AIR)
2018-19						
E-SLM (Website)	KKHSOU Mobile Apps	Audio Lectures (CD)	Video Lectures (Website)	E-Bidya	Digital Library	Radio (AIR)
✓	✓		✓			

5. Teaching Experiences of the Academic Counsellors (for the Academic Sessions 2014-15 to 2018-2019) of the LSC. (Please provide copy of signature record book, if available) *As provided by the study centres*

Academic Session: 2014-2015

Sl. No.	Name of the Academic Counsellor	Year of Appointment as academic counsellor	Qualification	Subject s/Area	Teaching Experiences (Number of years)		Remarks (if any)/ Periods
					UG	PG	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

***Please add additional sheets for the remaining Academic Sessions.

[Signature]
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Study Centre, Kkhsou
Hatsingimari Jr. College

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3/2/20
(M.A)

6. Please provide the details of employed learners in the LSC.

Year	No. of Employed Learners including self-employed	No. of Learners who are not employed	Total number of learners enrolled
2014-15	25	45	70
2015-16	23	52	75
2016-17	17	49	66
2017-18	58	45	103
2018-19	53	37	90

7. Details of Passed out learners from the LSC in the last 5 years. Provide the total numbers.

(Information has been collected from Examination Data Processing System (EDPS) of KKHSOU)

2014-15			2015-16			2016-17			2017-18			2018-19		
Male	Female	3 rd Gender	Male	Female	3 rd Gender	Male	Female	3 rd Gender	Male	Female	3 rd Gender	Male	Female	3 rd Gender
						22	04	-	37	16	-	36	19	-

8. Please provide passed out learners' details with their present job details etc. (if available). *List attached.*

Sl. No.	Name of the Learner (Passed out)	Present Job details	Subjects/Area		Session/ Year of enrollment	Contact Number (if available)
			UG	PG		
1						
2						
3						
4						
5						
6						
7						
8						

***Please add additional sheets if required.

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Shobho
Co-Ordinator
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9. Please provide the Schedule/ Routine of counselling sessions for the last 5 academic years (from 2014-15 to 2018-19)

10. Please provide the Schedule/ Routine of seminar/ workshop/ induction programme for the last academic years (from 2014-15 to 2018-19)

11. Any other relevant information related to the LSC of KKHSOU.

(Signature of the Centre in Charge with seal)

Name: ABUL KAIOM SK

Designation: ...
Centre in Charge
Study Centre, Kkhsou
Hatsingimari Jr. College


(Signature of the Coordinator with seal)

Name: [Signature]

Designation: ...
Co-Ordinator
Study Centre, Kkhsou
Hatsingimari Jr. College

12. Observation/Comments/Suggestions by Monitoring Officer on the visit completed.

Signature of the Monitoring Officer of KKHSOU:.....
Date:


29/10