

*Annexures VII***ANNOUNCEMENTS TO BE MADE AT THE BEGINNING OF THE EXAMINATION**

1. Please be seated as per the seat Plan.
2. Keep your Admit Card and candidate Identity Card or registration card on the table.
3. You should not be in possession of any book / notes, electronic devices, such as Mobile Phones, iPod, any device (watch etc.) with internet facilities etc. If any such items are found with you, you will be debarred from the examination hall or expelled.
4. No candidate will be permitted to continue writing their answer after closing time.
5. Any form of cheating or malpractice shall not be tolerated and you shall be liable for punishment as per norms.
6. Carefully mention your correct Enrollment Number, Paper Code, Subject Name and Examination Centre Code on your Answer Book.
7. Please DO NOT write your name, address, or any other identification mark anywhere inside the Answer Book and do not tear-off Answer Sheet.
8. Write answer on both sides of the paper of the Answer Book.
9. No separate sheet shall be provided. You have to answer all questions within the space provided in the Answer Book.
10. Check the number of pages in the given answer script before the commencement of the examination. If any discrepancy is found, inform the invigilator immediately.
11. No clarification on any technical point with respect to the Question Paper shall be provided. Any discrepancy noticed should be mentioned in the last page of Answer Book.
12. The earliest time by which you are permitted to leave this Examination Hall is after one hour of commencement of examination. In case you decide to leave the examination before two hours from commencement of Examination, you shall not be permitted to take the Question paper with you.
13. No candidate is allowed to leave the examination hall in last 10 minutes before closing time. You will have to remain seated after the closing time (end of examination) till the invigilator collects all the answerscripts, count them and allow you to move.
14. Write down your Enrollment numbers on the top of your question paper.
15. Learners (Examinee) will be responsible to get their answer scripts signed by the invigilator. Failure to do so will nullify their exam and answer scripts will not be evaluated.

*Annexure IX*

**UNDERTAKING-II**

**(For the learners without valid admit card)**

I, .....,son/daughter of .....  
 hereby undertake the following conditions for getting provisional permission for appearing in the  
 ..... semester examination of KKHSOU held on .....  
 for the paper ..... at the examination centre .....

1. I understand that appearing in any examination conducted by KKHSOU, without a valid admit card, is not permissible.
2. As of today, I do not have a valid admit card as such I am not eligible to appear in the examination.
3. However, I request the centre-in-charge to allow me to appear in the examination today , the ....th day of ..... month of the ..... year in the paper ..... at my own risk and responsibility, as I am expecting the admit card before the completion of this semester examination.
4. I undertake that if the university cancels my examination at a later date due to non-fulfillment of the conditions of the university, I shall abide by the decision of the university and shall not claim result for the said examination.
5. I agree that if the university accepts my application and issues a valid admit card before the completion of this semester examination, then only my examination will be valid and my answer-scripts will be evaluated.

Signature of the learner

Enrollment Number.....

Signature of the Centre-in-Charge

(Seal)

[Note : It is to be used only when allowed by COE under special circumstances.]

*Annexure X***UNDERTAKING-III**

**(For the expelled learners to appear provisionally  
in the remaining examinations)**

I, .....,son/daughter of .....  
hereby undertake the following conditions for getting provisional permission for appearing in the  
..... semester examination of KKHSOU held on .....  
for the paper ..... at the examination centre .....

1. I understand that once my expulsion order is ratified by the COE, KKHSOU, all the exam papers I have appeared / am willing to appear at my own risk and responsibility, will be cancelled and I shall not be able to claim the result.
2. I understand that though I may appeal to COE within 7 days, but if COE rejects the appeal and ratifies the expulsion, I shall accept it.
3. I agree that my exam papers will be evaluated only if the COE accepts my appeal and approves my remaining examination.

Signature of the learner

Enrollment Number.....

Signature of the Centre-in-Charge

(Seal)

[Note : 1) It is to be used only when allowed by COE under special circumstances.]

- 2) Expelled learners mean those learners whose enrollment numbers are forwarded to COE for expulsion.