



KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Padmanath Gohainbooruah School of Humanities

Home Assignment

B.A. English

Spoken English

GSEG S4

4th Semester (New), 2020

Total Marks = 50

**Assignments are required to be written in own language.
Copying in toto from the learning material will carry less score.**

Answer the following questions in about 250 to 300 words each:

Q1. Discuss some of the essential skills that can enable a person to communicate in English effectively. (1x10=10)

Q2. Explain the following aspects with regard to effective communication:

- a. Reading and Writing Skills
- b. Non Verbal Communication

(2x5=10)

Q3. Why is conversation considered a 'speech event'? Give an example of a brief telephonic conversation between you and your English teacher with regard to an important matter. (1x10=10)

Q4. State the difference between a Job interview and Media interview. (1x10=10)

Q5. What are the 'informative techniques' that you would use to create awareness and convince the general public with regard to the precautions to be taken in the wake of the global pandemic COVID-19? (1x10=10)

Assignment Guidelines

A. Guidelines to Co-ordinators :

1. Assignments are parts of teaching-learning process and compulsory.
2. The spirit behind this is to help learners to understand the subject and prepare themselves better for the term-end examination.
3. Assignment responses are to be evaluated and feedback are required to be communicated to the learners, by giving back the assignments with evaluators comments. Such assignments are to be collected at the time of issuing admit cards and be stored in the centre’s office till the end of next semester.
4. Assignment marks are to be sent to the Controller of Examinations as soon as the examination routines are published.
5. Keeping the above points in mind *Co-ordinators will fix the time/date of submission of assignments by the learners as may be convenient to follow the guidelines in true spirits.*

B. Guidelines to Learners :

1. As soon as the SLMs are received the learners will write the assignments in their own handwriting (assignment questions may be downloaded from the website , if necessary) to be submitted to Co-ordinators as per the dates fixed for the purpose. Timely submission of assignments at the Study Centres will help in quick processing of results of respective learners. Otherwise this will create unnecessary delay in declaration of results.
2. Writing of assignment (work) and submission of the same in time is compulsory.

N.B. The learners will have to collect receipt after submitting the assignment with the signature and seal of the collector of study centre and will have to keep with him/her till the declaration of result.

RECEIPT

Received the assignment from Mr/Ms
..... Enrollment number
of **B.A. English GSEG S4 (4th Semester)** titled **Spoken English** on
..... 2020.

Date : *Signature of collector with seal*

Registrar